



Position Description and Agreement

Gungahlin United Football Head of Community

Purpose

The Gungahlin United Football Club (GUFC) Head of Community is primarily responsible for providing support to the GUFC President in ensuring the GUFC sets and meets its goals and objectives within our Community Football and Operational systems.

Key Roles & Responsibilities

- Work with our Senior Leadership Team (Community Stream) to ensure our delivery of football continues to follow the GUFC strategic vision, philosophy and values.
- Assist the GUFC President in deciding which matters are dealt with by the Executive and delegated to committees.
- Ensure the Community Football portfolio meets the needs and expectations of members, GUFC and CF.
- Work with Treasurer, Vice President and President to set and report on Budget and fiscal related items in the Community Programs.
- Coordinate GUFC planning to ensure appropriate community football plans are developed, presented to and reviewed by the committee, and enacted as required.
- Represent the GUFC at meetings and forums as agreed with by the GUFC President.
- Other duties as nominated by the GUFC President and/or Executive.
- Carry out duties as home Ground Official on a rotation basis

Essential Skills & Requirements

- Attend all GUFC Executive Meetings and General Meetings.
- Undertake the role in good faith and honesty, while acting in the best interests of the members.
- Has a good working knowledge of the rules of the GUFC and the duties of all office holders and committees.
- Hold or willing to apply for a current volunteer's "working with vulnerable people" check.
- Can oversee organisational activities, communicate effectively and be a supportive leader for all members.



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- A good understanding of the sporting and competition requirements at local, regional and higher levels.
- Dedicated club person.
- If at any stage the GUFC Head of Community Football becomes aware of a personal conflict of interest, real or perceived between themselves and the association, they should immediately notify the GUFC Secretary of the conflict who will immediately inform all other Executive members.

Length of Term

2 Year Term

Remuneration

This position is undertaken on a voluntary basis.

Agreement

I, _____(name), hereby agree to accept and undertake the position of GUFC Head of Community as outlined in the position description above.

Signed: _____
(GUFC Head of Community)

Signed: _____
(GUFC President)

Date: _____

Date: _____

